



Minutes of Sherburn Village Parish Council

11th October 2022

Sherburn Village Parish Council		
11/10/2022	19:00	Sherburn Community Centre
Attendees	Councillors J Leadbitter, G Smith, D Hall, J Colledge, Da Coulthard, S Mason, K Smith, A Leary & De Coulthard	

Item 1 – Apologies for Absence	
None	

Item 2 – Declarations of Interest	
Standard Item	
None	

Item 3 – Public Participation	
Standard Item	
<p>An allotment holder attended to express concern about the lack of maintenance of some of the allotments, which would be a breach in the allotment tenancy agreement. Members, J Leadbitter and Da Coulthard were due to carry out an inspection of the plots and agreed to do so, along with the Parish Clerk on Thursday 13th October 2022.</p> <p>Concerns had been raised via Cllr K Smith about the bus stop markings on Park Road not having been painted and about potholes on School Court and Peart Close. The Clerk is to contact the relevant officers at Durham County Council.</p>	

Item 4 – Durham Area Youth		
Stephen Davison, Youth Manager of Durham Area Youth presented a report on the work of the charity over the period April to August 2022. The report was well received and discussions are to take place to improve the working relationship between the Council and DAY.		
Action Items	Person Responsible	Deadline
Arrange to meet Stephen	Clerk	30/11/2022

Item 5 – Minutes of Previous Meeting		
Standard Item		
The minutes of the previous parish meeting were all approved by members without amendment.		
Action Items	Person Responsible	Deadline
N/A		

Item 6 – Matters Arising		
Standard Item		
None.		
Action Items	Person Responsible	Deadline
N/A		

Item 7 – Planning issues

Standard Item

There had been applications for a garage conversion in Forster Avenue; extensions in Park Road and Railway Close, and the demolition of a bungalow to be replaced by a two-storey dwelling in Chapel Court.

Item 8 – Police & Crime Commissioner

Standard Item

Police Figures were presented for July and August crimes. There are still very few crimes being reported to the police compared to those being committed. As the Police figures are relatively low, priority is given to other areas.

Action Items	Person Responsible	Deadline

Item 9 – Correspondence

Standard Item

Correspondence had been received from Durham County Council confirming the price for the installation of the Christmas tree. As the price had remained as previously quoted, DCC had been given the go ahead to order it.

Action Items	Person Responsible	Deadline
N/A		

Item 10 – Financial Matters

Standard Item

The clerk gave a verbal report on the council's finances. There had been an issue with the bank reconciliation for 2021/22 accounts which was being ironed out. A fuller report will be presented to the November meeting.

Action Items	Person Responsible	Deadline
N/A		

Item 11 – Cemetery Procedures

There had been an incident where a resident had been upset by not being able to get in touch with the Council when arranging the burial of the ashes of her husband. This had led to the burial having to be postponed, causing distress to the resident and her family. The Clerk explained what had happened and what steps had been taken to try to rectify the situation, compensate the resident and improve procedures for the future.

The provision of space for the burial of ashes was discussed. The Clerk was asked to prepare a plan of the cemetery layout for the next meeting.

Action Items	Person Responsible	Deadline
Write to resident with apology and explanation of changes to procedures	Clerk	14/10/2022
Provide plan of cemetery layout	Clerk	08/11/2022

Item 12 – Sherburn Village Bowling Club

Sherburn Village Bowling Club had requested that the Council sponsor some of their trophies for the 2023 season. The request was approved unanimously.

Action Items	Person Responsible	Deadline
Send sponsorship money to SVBC	Clerk	31/10/2022

Item 13 – Find and Fix Project

Managers from the Find and Fix Project team had met with the Chairman and the Clerk on 15th September. The work of the team is limited and usually concentrates on a small area to make as much of an impact on the area as possible. Work is likely to start in the spring of 2023 to improve the Front Street from the crossroads to the junction with St Marys Drive. Some of the issues that need to be addressed are outside the remit of the Find and Fix team. The Clerk is to collate these issues and identify how they may be addressed.

Action Items	Person Responsible	Deadline
Identify how issues may be addressed	Clerk	30/11/2022

Item 14 – Any other business

Section 106 funding is available for use in the parish. The Community Association has identified that some of this funding could be used for solar heating for the Community Centre and the Parish Council has agreed to support this.

Action Items	Person Responsible	Deadline

Next meeting – 8th November, 2022 starting at 7pm