



Chairman: Cllr J Leadbitter
Clerk to the Council: Kevin Robinson
78 High Street, Carrville, Durham, DH1 1AT
Tel: 07784 480370 Email: sherburnpc@hotmail.co.uk

Minutes of the Annual General Meeting of Sherburn Village Parish Council
Meeting held at Sherburn Village Community Centre – Tuesday, 10th May, 2022 at 7.05pm

1.Election of Chairman

The clerk invited members present to nominate a Chairman for the forthcoming year. Councillor K Smith nominated Councillor Leadbitter to continue which was seconded by Councillor David Coulthard and it was agreed by all members.

2.Acceptance of Office of Chairman

Councillor Leadbitter accepted and signed the Declaration of Office with the Clerk countersigning and Councillor Leadbitter continued to Chair the meeting.

3.Apologies

Councillors D Hall, De Coulthard, A Leary

4.Election of Vice Chairman

The clerk invited members present to nominate a Vice Chairman for the forthcoming year. Councillor Leary had stood down as Vice Chairman. Councillor Leadbitter nominated Councillor Mason to become Vice Chairman which was seconded by Councillor David Coulthard and it was agreed by all members.

5.Acceptance of the Standing Orders; Financial Regulations; Delegation Scheme & Code of Conduct

The above are available on the Parish Council website and were all accepted in their present form by all members.

6.Appointment/Reappointment of working parties

Councillor Leadbitter proposed that all continued in their present format. This was seconded by Councillor Mason and it was agreed by all members.

7.Appointment of the Internal Auditor

Councillor Leadbitter proposed that the current auditor should continued which was seconded by Councillor Mason and members agreed.

The meeting closed at 7.15pm