



# Minutes of Sherburn Village Parish Council

10<sup>th</sup> May 2022

## Sherburn Village Parish Council

10/05/2022

19:00

Sherburn Community Centre

Attendees

Councillors J Leadbitter, J Colledge, Da Coulthard, S Mason, G Smith & K Smith

### Item 1 – Apologies for Absence

Cllrs A Leary, De Coulthard & D Hall

### Item 2 – Declarations of Interest

Standard Item

Cllrs Leadbitter and Smith declared an interest in the Banner Group in relation to the mining tub.

### Item 3 – Public Participation

Standard Item

One attendee raised concerns about empty plots at the allotments at Gray Avenue. JL, DaC and Clerk will arrange to inspect the allotments.

### Item 4 – Minutes of Previous Meeting

Standard Item

The minutes of the previous parish meeting were all approved by members without amendment.

Action Items

Person Responsible

Deadline

n/a

### Item 5 – Matters Arising

Standard Item

None

Action Items

Person Responsible

Deadline

N/A

### Item 6 – Planning issues

Standard Item

There had not been any relevant planning applications in the period.

### Item 7 – Police & Crime Commissioner

Standard Item

Police Figures had not been updated by Durham Constabulary for April.

Action Items

Person Responsible

Deadline

## Item 8 – Correspondence

### Standard Item

An email had been received from a resident about a County Council newsletter highlighting support for allotments in the county. The allotments receiving funding are those managed by Durham County Council or their associations. None of this funding is available to the Parish Council.

Action Items	Person Responsible	Deadline
Email of explanation to be sent to resident	Clerk	20/05/2022

## Item 9 – Financial Matters

### Standard Item

The clerk presented the end of year report for 2021/22 which was approved. The year-to-date financial report was also presented and approved. Clerk reported that the laptop used for Council business is not reliable. He will seek advice as to costs of repair or replacement

Renewal document from Zurich Insurance had been received. Policy to continue but Clerk to request addition of allotment fence to the policy.

Action Items	Person Responsible	Deadline
Arrange audit of 2021/22 finances	Clerk	16/05/2022
Seek costs for repair or replacement of laptop	Clerk	31/05/2022
Contact Zurich	Clerk	31/05/2022

## Item 10 – Cemetery maintenance and Headstones

The contractor responsible for the maintenance of the cemetery had asked about carrying out extra work at the cemetery. Most of this work is in hand but clarification is needed on the amount of time needed to apply weedkiller.

Headstone testing had been carried out with a total of 17 headstones being laid flat. Testing will need to take place again during 2027 as part of the 5 year cycle of testing.

Action Items	Person Responsible	Deadline
Contact cemetery maintenance contractor	Clerk	16/05/2022

## Item 11 – Mining Tub

A lease has been prepared by Durham County Council for the land on which the mining tub is to be installed. It was agreed to approve the lease.

Action Items	Person Responsible	Deadline
Return agreed lease to DCC	Clerk	16/05/2022

## Item 12 – Queens Jubilee Celebrations

None of the working party for the Jubilee Celebrations were in attendance so no update could be given.

Action Items	Person Responsible	Deadline

## Item 13 – Christmas Tree and Fayre

An estimate of the cost of installing the Christmas tree had been received. Plans for the Christmas Fayre are progressing

Action Items	Person Responsible	Deadline

#### Item 14 – Rotunda at Leisure Centre

Requests have been made previously for the rotunda to be dismantled. It has recently been used for anti-social behaviour and it is recommended that another approach be made to Durham County Council for it to be dismantled.

Action Items	Person Responsible	Deadline
Contact DCC to recommend dismantling of rotunda	Clerk	20/05/2022

#### Item 15 – Any other business

None

Action Items	Person Responsible	Deadline

Next meeting – 14<sup>th</sup> June, 2022 starting at 7pm