



Minutes of Sherburn Village Parish Council

9th November 2021

Sherburn Village Parish Council		
09/11/2021	19:00	Sherburn Community Centre
Attendees	Councillors J Leadbitter, Da Coulthard, S Mason, D Hall & A Leary	

Item 1 – Apologies for Absence	
Cllrs G Smith, K Smith, De Coulthard & J Colledge	

Item 2 – Declarations of Interest	
Standard Item	
None	

Item 3 – Public Participation	
Standard Item	
1 MOP attended.	

Item 4 – Minutes of Previous Meeting		
Standard Item		
The minutes of the previous parish meeting were all approved by members without amendment.		
Action Items	Person Responsible	Deadline
n/a		

Item 5 – Matters Arising		
Standard Item		
None		
Action Items	Person Responsible	Deadline

Item 6 – Planning issues	
Standard Item	
None	

Item 7 – Police & Crime Commissioner	
Standard Item	
The Clerk advised that the Police Figures were only basic at present due to the current crisis.	

Item 8 – Correspondence	
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Standard Item		
<p>Memorials – approved Defra – Clerk advised of the plans by DEFRA to amend grave sizes. Cemetery – PG has emailed regarding some work which may need to be done over the next 6 months within the cemetery.</p>		
Action Items	Person Responsible	Deadline
Memorials – Advise approval	Clerk	

Item 9 – Financial Matters		
Standard Item		
<p>The clerk presented the financial report which was discussed and approved and asked for any information which could be included into the budget for 2022/23 by 1/12/21. Suggestions regarding cemetery paths, allotment fences, memorial testing & possible reduction of the number of hanging baskets.</p>		
Action Items	Person Responsible	Deadline

Item 10 – Remembrance Service		
Standard Item		
<p>The Clerk that advised that the Order of Service had been given to JL and an additional 30 had been requested. An offer by Sgt Kell to do the catering after the Service at the Community Centre had been received and accepted. JL will put out the Edith Cavell Banner. JL & De C have spoken to the vicar about leading the service with the Salvation Army playing. Da C will set up at the memorial from 9.30am. JL has the wreaths and the Community Centre will invoice the Parish Council for there's. ML has replaced the box which was taken and the Parish Council thanks him.</p>		
Action Items	Person Responsible	Deadline
Additional Order of Services	Clerk	

Item 11 – Defibrillator		
Standard Item		
<p>This has now been sorted and installed. The additional cost of the box has been applied for through CC Kellett. Other funding will be applied for in the new year.</p>		
Action Items	Person Responsible	Deadline

Item 12 – Recruitment of the new Clerk		
Standard Item		
<p>The Clerk presented the applications which had been received and after a discussion three applicants were selected to be invited for interviews which will take place on 15th Nov. An interview panel was selected. They will report back to the full Parish their recommendations at the December meeting.</p>		
Action Items	Person Responsible	Deadline
Selected Interviewees to be invited.	Clerk	

Item 13 – Christmas Tree Blessing & Lighting		
Standard Item		
<p>The Clerk advised the tree had been ordered and was due to be set up prior to the 4th December. The vicar will do the blessing. JL asked the councillors to attend and AG +1 will help with the raffle tickets for the selection boxes. Da & De C will get these. Signs need to be put up re allergens in sweets advising that it is parental responsibility to check.</p>		

Action Items	Person Responsible	Deadline

Item 14 – Any other matters

AL emailed regarding a MOP to do some work at the war memorial prior to the service. Clerk advised will need to have sight of Public Liability Insurance prior to any work being carried out and only work stipulated by the PC could be done.
 Thanks given to AG for the help given to a MOP recently.

Action Items	Person Responsible	Deadline

Next meeting – 14th December, 2021 starting at 7pm