



## Minutes of Sherburn Village Parish Council

14<sup>th</sup> September 2021

Sherburn Village Parish Council		
14/9/2021	19:00	Sherburn Community Centre
Attendees	Councillors J Leadbitter, K Smith, G Smith, S Mason, A Leary & J Colledge	

Item 1 – Apologies for Absence	
Cllrs Hall, De Coulthard & Da Coulthard	

Item 2 – Declarations of Interest	
	Standard Item
None	

Item 3 – Public Participation	
	Standard Item
1 member of public attended	

Item 4 – Minutes of Previous Meeting		
	Standard Item	
The minutes of the previous parish meeting were all approved by members without amendment.		
Action Items	Person Responsible	Deadline
n/a		

Item 5 – Matters Arising		
	Standard Item	
JL – Thanked all members for helping with the watering over the summer		
Action Items	Person Responsible	Deadline

Item 6 – Planning issues	
	Standard Item
DM/21/03009/FPA – No objections	

Item 7 – Police & Crime Commissioner	
	Standard Item
The Clerk advised that the Police Figures were only basic at present due to the current crisis.	

Item 8 – Correspondence		
Standard Item		
Memorials – approved Bowls Evening – invitation to attend & request for sponsorship – JL will represent & sponsorship approved Beautiful Durham – Invitation to attend - ask D & D Coulthard		
Action Items	Person Responsible	Deadline
Memorials – Advise approval Bowls evening – Advise Beautiful Durham – Advise D & D Coulthard	Clerk	

Item 9 – Financial Matters		
Standard Item		
The clerk presented the financial report which was discussed and approved.		
Action Items	Person Responsible	Deadline

Item 10 – Allotments		
Standard Item		
The addition to the tenancy agreement has been added and all current tenants will receive a copy.		
Action Items	Person Responsible	Deadline
Tenancy agreement send out to current tenants	Clerk	

Item 11 – Mining Memorial Update		
Cllr Leadbitter		
Cllr Leadbitter gave an update regarding the memorial. Plans have now been drawn for the base and JL will forward details to AL, KS & SM. He advised that there was no need for planning permission. As yet no response has been received for quotes for the base from companies and advised it may need to be done by volunteers. Once the memorial has been erected it will be adopted by the Parish Council.		
Action Items	Person Responsible	Deadline

Item 12 – Queen’s Platinum Celebrations		
Standard Item		
Clerk advised that no response as yet from the church re working group but will chase up.		
Action Items	Person Responsible	Deadline
Contact Church re working party	Clerk	

Item 13 – Remembrance Service		
Standard Item		
JL suggested a working party but be set up for the event to include JL, AL, DeC & JC. The clerk confirmed that the Salvation Army will be in attendance. JL has order 2 poppy wreaths.		
Action Items	Person Responsible	Deadline
Contact Salvation Army to confirm service	Clerk	

### Item 14 – Defibrillator

It was decided that the placement of the new one would be placed on the Leisure Centre building. JL to confirm permissions from Durham City Gymnastics and the other at the Community Centre. Clerk to contact Zurich re costs of insurance.		
Action Items	Person Responsible	Deadline
Zurich Insurance	Clerk	

Item 15 – Football		
An email has been received regarding the latest grass cut from the football clubs. JL advised that he has spoken to DCC who advised that there had been issues with the blades on the machine and they are in process of getting them replaced. The clubs are also unhappy that the cut grass is left on the pitch JL advised that DCC only cut the grass and not remove it off the pitch. Clerk is to advise		
Action Items	Person Responsible	Deadline
Grass Cutting – contact clubs	Clerk	

Item 16 – Christmas Tree Blessing & Lighting		
The event will take place on December 4 <sup>th</sup> at approx. 4pm. After discussion it was decided to approach Rev Abbie Hughes to do the blessing; to request the Salvation Army to play at the event & order Christmas tree from DCC.		
Action Items	Person Responsible	Deadline
Contact Rev A Hughes, Salvation Army	Clerk	
Order tree	Clerk	

Item 17 – Memorial Testing		
The Clerk advised that the minimum cost for the memorial testing withing the Parish managed area of the cemetery would be £1,100 but any additional work would increase the cost. However, as it not known how many memorials may be faulty then the final figure would not be known until the work was completed and after discussion it was decided to allocate £2,000 to cover these costs. After discussion this was approved and the Clerk will contact the testers to arrange dates for the work to be carried out.		
Action Items	Person Responsible	Deadline
Contact Testers to arrange dates	Clerk	
Contact Zurich to advise that testing will be carried out	Clerk	

Next meeting –12<sup>th</sup> October, 2021 starting at 7pm

