



Minutes of Sherburn Village Parish Council

11th May 2021

Sherburn Village Parish Council		
11/5/2021	19:00	Sherburn Community Centre
Attendees	Councillors J Leadbitter, A Leary, K Smith, G Smith, S Mason, De Coulthard, D Coulthard D Hall & J Colledge (7.15pm)	

Item 1 – Apologies for Absence	
None	

Item 2 – Declarations of Interest	
Standard Item	
None	

Item 3 – Public Participation	
Standard Item	
None	

Item 4 – Minutes of Previous Meeting		
Standard Item		
The minutes of the previous parish meeting were all approved by members without amendment.		
Action Items	Person Responsible	Deadline
n/a		

Item 5 – Matters Arising		
Standard Item		
Delivery of the Floral Displays – these are due on the 22/5/21 Plaques for planters – these have now ordered and received.		
Action Items	Person Responsible	Deadline

Item 6 – Planning issues	
Standard Item	
None	

Item 7 – Police & Crime Commissioner	
Standard Item	
The Clerk advised that the Police Figures were only basic at present due to the current crisis.	

Item 8 – Correspondence	
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Standard Item		
Memorials x 9 – all approved An email received from the Land Registry Charity group who are looking for plant donations to raise funds at their plant sale for local charities. Great British Spring Clean -		
Action Items	Person Responsible	Deadline
Memorials – Advise approval Plants – post on Facebook Great British Spring Clean – Contact PT	Clerk	

Item 9 – Financial Matters		
Standard Item		
The clerk presented the financial report which was discussed and approved. The Clerk has received the quote for the renewal of the insurance from Zurich Insurance. After discussion it was decided to accept the LTA for 5 years.		
Action Items	Person Responsible	Deadline
Zurich Insurance – advise 5 year LTA	Clerk	

Item 10 – Allotments Fencing		
Standard Item		
The Clerk has received an email regarding when the damaged fence will be replaced. She has advised now that lockdown has been relaxed this would be dealt with and will try to get quotes from local suppliers. Tenant has been advised of process.		
Action Items	Person Responsible	Deadline

Item 11 – Mining Memorial Update		
Standard Item		
Cllr Hall gave an update following the meeting of the working party. He advised that he contacted DCC regarding where the Hutch could be placed and that 2 areas had been identified by the working party as possible sites – opposite St Mary’s Church or the Near the Community Centre. He was still waiting for a response. There would be additional costs to maintain and insure the Hutch which would need to be included in the funding application at the beginning. It was requested by the working party that the PC adopt the Hutch once it was installed and after discussion this was agreed in principle.		
Action Items	Person Responsible	Deadline
DCC Planning permissions	Cllr Hall	Next meeting

Item 12 – Floral Displays – Update		
Standard Item		
The Clerk advised that the entry for the Beautiful Durham has been made and that judging is scheduled for 7 th & 8 th July. Cllr Leadbitter advised that the planters for entry would have the plaques attached to them.		
Action Items	Person Responsible	Deadline

Item 13 – Cemetery		
Standard Item		
The Clerk has received an email regarding the maintenance contract for the cemetery to advise that there has been an increase in the hourly rate for the work. The new schedule of works was given to all members for discussion and it was agreed to accept the increase but to remove an item from the tender.		
Action Items	Person Responsible	Deadline

Advise supplier of decision	Clerk	
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Item 14 – Football

Cllr Leadbitter advised that a MOP had offered to provide a set of 5-a-side nets for the use of the public adjacent to the pitch. The Clerk advised that a letter would be required by the insurers to advise that they were for public use and to give control to the PC to be covered by the insurance.		
Action Items	Person Responsible	Deadline
Agreement re nets	JL	

Item 15 – 150th Anniversary DMA - update

Cllr Leadbitter		
JL has had a meeting with GW regarding having stalls at the Leisure centre and he has advised GW will organise. A brass band will play at the centre and will also do a concert in the evening at the Community Centre.		
Action Items	Person Responsible	Deadline
Agenda for June Meeting	Clerk	

Item 16 – Any other matters

Armed Forces Day – 26 th June set up working party – JL AL Role of Councillor – prepare something to go on Facebook. Donation received from Taylormade for a Tommy Silhouette near the War Memorial. Thanks were received from County Councillors Hall & Kellett & DAY for the help & support received. June AAP meeting – JL & SM to attend		
Action Items	Person Responsible	Deadline
Role of Councillor	Clerk	

Next meeting –8th June, 2021 starting at 7pm

