



Minutes of Sherburn Village Parish Council

10th November 2020

Sherburn Village Parish Council		
10/11/2020	19:00	Virtual Meeting
Attendees	Councillors J Leadbitter, K Smith, G Smith, S Mason & D Hall, D Coulthard & D Coulthard	

Item 1 – Apologies for Absence

Councillor A Leary

Item 2 – Declarations of Interest

Standard Item
None

Item 3 – Public Participation

Standard Item
None

Item 4 – Minutes of Previous Meeting

Standard Item		
The minutes of the previous parish meeting were all approved by members without amendment.		
Action Items	Person Responsible	Deadline
n/a		

Item 5 – Matters Arising

Standard Item		
The posters for the Remembrance Service and the Christmas lights Competition have been distributed in the village with copies also on the Facebook page. Judges have advised that they will accept the roles. JL reported that the Remembrance Service had proceeded well in its new format.		
Action Items	Person Responsible	Deadline

Item 6 – Planning issues

Standard Item
DM/20/02640/FPA - No Objections. There was discussion of a possible planning application which may affect the village and it was decided that the Clerk would send out the details for Members to look at.

Item 7 – Police & Crime Commissioner

Standard Item

The Clerk advised that the Police Figures were only basic at present due to the current crisis. Letters of apology have been received from those involved in the incident by the football pitch which have been accepted by the Parish Council. The local PCSO advised that she has contacted JL regarding a black car which has been seen speeding through the village on a number of occasions & has advised that a warning has been issued to person concerned. Councillors have received a letter which will be forwarded to Clerk.

Item 8 – Correspondence

Standard Item

A Thank you letter has been received from Haswell & District Mencap Society regarding the donation given. Memorials – all were approved

Action Items	Person Responsible	Deadline

Item 9 – Financial Matters

Standard Item

The clerk presented the financial report which was discussed and approved. The Clerk advised that the details of the work for the PP3 grant had been received for the approval by the Parish Council. After discussion it was duly approved and the forms will now be signed and forwarded to Durham County Council for the payment of grant.

Action Items	Person Responsible	Deadline
	Clerk	ASAP

Item 10 – Cemetery

Standard Item

The Clerk had previously sent to all Councillors the information regarding the package. She advised that this will allow the Parish to have all records together which includes the details of burials, next of kin, headstone and inspection details. Following discussion it was decided to purchase the software.

Action Items	Person Responsible	Deadline
Contact Scribe to purchase software	Clerk	ASAP

Item 11 – Christmas Events

Standard Item

The Clerk advised that the tree has been ordered and will be in place by the 28th November. A “light up your house” competition will now take place after discussion. There will be mystery judges who will go around the village to judge all entrants in the competition. It was agreed to award a prize of £50. Posters will be put up in the village and on Facebook with details.

Action Items	Person Responsible	Deadline
Facebook	Clerk	Before next meeting

Item 12 – Durham Cathedral

Standard Item

The Clerk has received the information regarding the different projects that the Cathedral is looking for donations towards and advised that the only project which consideration could be given to was for the one which was for cards to the local people. The other projects were revenue streams and therefore not able to be contributed to. It was agreed to donate £50.

Action Items	Person Responsible	Deadline
Donation	Clerk	

Item 13 – Any other matters

None		
Action Items	Person Responsible	Deadline

Next meeting –8th December, 2020 at 7pm at Zoom Virtual Meeting.