



Minutes of Sherburn Village Parish Council

9th April 2019

Sherburn Village Parish Council		
09/04/2019	19:00	Sherburn Village Community Centre
Attendees	Councillors J Leadbitter, K Smith, R Pye, S Mason, D Hall, Dee Coulthard & D Coulthard	

Item 1 – Apologies for Absence	
	Standard Item
Councillors A Leary & G Smith	

Item 2 – Declarations of Interest	
	Standard Item
Cllrs Leadbitter & Pye item 9	

Item 3 – Public Participation		
	Standard Item	
Cllr K Smith passed on details he had received from a parishioner regarding incidents of flytipping.		
Action Items	Person Responsible	Deadline
Clerk will report	Clerk	ASAP

Item 4 – Minutes of Previous Meeting		
	Standard Item	
The minutes of the previous parish meeting were all approved by members without amendment.		
Action Items	Person Responsible	Deadline

Item 5 – Matters Arising	
	Standard Item
<p>PA System – The Clerk advised an application had now been made and awaiting outcome.</p> <p>AB – to be discussed in meeting</p> <p>Clerk advised that approval had been received regarding the work to the tree in the cemetery and was provisionally booked for 8th May. Clerk will put up notices, on Social Media, notify Church & Funeral Directors.</p> <p>Clerk advised that claim had now been settled re headstone & that new contract now in force for collection of waste.</p>	

Item 6 – Planning	
	Standard Item
None	

Item 7 – Police & Crime Commissioner & Policing	
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Standard Item		
Members reviewed the most recent press releases from the office of the Police and Crime Commissioner and reviewed crime figures for January, 2019. None available for February, 2019.		
Action Items	Person Responsible	Deadline
none		

Item 8 – Correspondence		
Standard Item		
Email received from MS re full bin in cemetery – has been advised that new larger bin is now there. Speedwatch will be done near school but no dates as yet received. Equipment will be delivered to clerk on 25 th April who will pass it on AL. Damage to football fencing & goalposts has been reported to the police.		
Action Items	Person Responsible	Deadline
None		

Item 9 – Financial Matters		
Standard Item		
The clerk provided her financial report to members which was approved. Cllr Pye gave details of costings of fire doors & thanked DC & HA for all their help. Discussion of the possibility of having petty cash for the purchase of items as there are expected to be several items over the next few months. Cllr Pye explained the process in use in SCC. The Clerk advised that Auditors do not like petty cash & suggested getting bank cards. It was agreed to do this and to get a coded safe for the storage of the latter.		
Action Items	Person Responsible	Deadline
Get safe & install Apply for Bank cards	Cllr Pye Clerk	Before next meeting ASAP

Item 10 – Snow Angels		
AG was in attendance but the representative did not attend the meeting so will placed on the agenda in the future once a new date has been agreed.		
Action Items	Person Responsible	Deadline
Contact DCC for date	Clerk	Next meeting

Item 11 – Cemetery Working Party		
Cllr Leadbitter		
Cllr Leadbitter passed around quotes for the new equipment for the cemetery which was approved. Regarding the soil heap a quote is to be got from CT for the removal of. The working party will arrange a date to meet to measure the footpaths which will be replaced. The Great British Spring Clean will take place in the cemetery on 27 th April between 10am & 1pm. Clerk to put on Social Media & posters. Security for the shed additional locks are required advised to contact Crime Prevention to see if they can provide.		
Action Items	Person Responsible	Deadline
Equipment for cemetery	Cllr Leadbitter	ASAP
Quote for soil heap	Cllr Leary	ASAP
Great British Spring Clean – advertise	Clerk	ASAP
Locks for shed – Crime Prevention	Clerk	ASAP

Item 12 – Land Request		

Following a receipt of a letter from AB & visits by the Councillors to view the area concerned it was reported that the area has not had any work on it for a few years and is overgrown, covered in litter & in a state of disrepair. After discussion it was decided to revoke guardianship of the area and offer to another group.

Action Items		Deadline
Letter to AB to advise of outcome	Clerk	ASAP

Item 13 – Football

Cllr Leadbitter advised that over the last few weeks damage had been done to the fencing surrounding the football pitch, which has been reported to the police, and on Monday evening one of the goalposts had been removed from the ground, also reported. JL has spoken to Durham City Gymnastics regarding if there is any CCTV footage but was advised that currently it does not cover the pitch. It was suggested that cameras with infrared, zoom facility & ability to pan around be purchased to cover the pitch. Chair, Vice-Chair & Clerk to have access to system. GW will get costings for additional cameras & forward quotes. DH advised PC to complete funding application towards costs.

Action Items	Person Responsible	Deadline
Funding application to be made Quotes	Clerk Cllr Leadbitter	ASAP.

Item 14 – Council Award Scheme

Cllr Hall

Cllr has forwarded details of the scheme on to the Clerk who will review and present a report at the next meeting.

Action Items	Person Responsible	Deadline
Report re Scheme Agenda for May Meeting	Clerk	Next meeting

Item 15 – AGM & Parish Meeting

AGM – 14/5/19 at 6.30pm
Parish Meeting – 15/5/19 at 7pm

Action Items	Person Responsible	Deadline
Item 15 – Any other Matters		
Cllr De Coulthard raised concerns regarding amount of idling cars & air pollution in village & near school		
Action Items	Person Responsible	Deadline

Next meeting –14th May, 2019 at 7pm at Sherburn Village Community Centre.

