



## Minutes of Sherburn Village Parish Council

12<sup>th</sup> March 2019

Sherburn Village Parish Council		
12/03/2019	19:00	Sherburn Village Community Centre
Attendees	Councillors A Leary, K Smith, G Smith, S Mason, D Hall, Dee Coulthard & D Coulthard	

Item 1 – Apologies for Absence	
	Standard Item
Councillors J Leadbitter & R Pye	

Item 2 – Declarations of Interest	
	Standard Item
Cllr D Hall- DAY	

Item 3 – Public Participation		
	Standard Item	
Rachael Roberts & Emily		
Action Items	Person Responsible	Deadline

Item 4 – Minutes of Previous Meeting		
	Standard Item	
The minutes of the previous parish meeting were all approved by members without amendment.		
Action Items	Person Responsible	Deadline

Item 5 – Matters Arising	
	Standard Item
<p>PA System – DH is to forward to Clerk application form for completion.</p> <p>AB – agenda for the next meeting so that councillors can have a look at area.</p> <p>Clerk advised that the tree in the cemetery is in the section belonging to the Parish Council and therefore will be dealt with by us. An application to DCC will need to be made for any work to be done on it. Clerk to do this.</p>	

Item 6 – Planning	
	Standard Item
DM/19/00682/FPA – no objections	

Item 7 – Police & Crime Commissioner & Policing	
	Standard Item
Members reviewed the most recent press releases from the office of the Police and Crime Commissioner and no crime figures for January, 2019.	

Action Items	Person Responsible	Deadline
none		

### Item 8 – Correspondence

#### Standard Item

Thank you, letter & receipt, received from Salvation Army Memorial for DH - approved  
 Beautiful Durham – request for donation  
 Preliminary notice regarding Velo North received

Action Items	Person Responsible	Deadline
Memorial Approval	Clerk	Asap
Donation to Beautiful Durham		
Velo North	Clerk	To monitor information

### Item 9 – Financial Matters

#### Standard Item

The clerk provided her financial report to members which was approved.

Action Items	Person Responsible	Deadline
None	None	None

### Item 10 – Football

#### Cllr Leadbitter

Cllrs Leadbitter, Pye & Clerk attended a meeting on 7/3/19 with all the football clubs regarding issues which had arisen regarding the security, state of the changing rooms and use of the pitch. Durham City Reserves had had their lease terminated regarding all issues but now advised that a new management team had taken over the team. KR, Sherburn WMC, advised that things had improved since then. Following a full discussion DCR are being allowed to remain but have been warned no further issues will be tolerated. JL advised that new lease for all clubs will be issued to start for the 2019/20 season which includes the number of preseason friendlies and also that they need to be booked through the Clerk. The PC would be looking for possible funding for work on the pitch for the 2020/21 season. JL gave the process for cancelling of matches. Clubs advised there are some issues with the Away team changing room showers.

Action Items	Person Responsible	Deadline
Sample leases to all clubs	Clerk	Given at meeting
Showers		

### Item 11 – DAY – request for funding

#### Cllr Hall

RR, youth worker, advised that they had spoken to school about adding sessions after school which the school will fund for children and that Big Lottery Funding had been approved. The request for funding is for holiday sessions within the village. A survey is going out to all parents asking what type of service they would like i.e. 1 session each village; mixed sessions; community projects; number of hours required. For £4,000 Sherburn would get 8 days of provision. Parents could be asked to pay towards some of the trips. AL advised that to discuss the funding request in more depth and as the information had not been received earlier then a special meeting would be held on 19/3/19 and the outcome would be communicated to DAY after that.

Action Items	Person Responsible	Deadline
Book room	Clerk	ASAP
Agenda to all Councillors	Clerk	ASAP

### Item 12 – Cemetery

### Working Group

The working group advised that they had looked through all tenders received regarding the cemetery maintenance and made the recommendation for whom to approved which was duly approved by the Parish Council. AL advised that the Cemetery Spring Clean will take place on 27<sup>th</sup> April between 10 am to 1pm. Clerk to put on social media. A request had been received regarding a family wanting to adopt a flower box at the entrance to the cemetery. Following discussion regarding if appropriate and the issues surrounding who would be responsible for looking after the planter including maintenance it was decided against not to allow this. Clerk advised that she was still awaiting a response from the Faculty re confirmation of all the section of cemetery is consecrated and if any old graves are by the old wall (on the PC side).

Action Items		Deadline
Advise outcome of tender process to companies Advise family of outcome re planter Chase Faculty.	Clerk	ASAP

### Item 13 – Roundabout

49 people attended the meeting at SWC along with Cllrs Leadbitter & Hall and DCC to go through the current problems regarding the mini roundabout. DCC were asked about putting traffic lights up but advised that this would cause other problems within the village especially around rush hour. It was suggested to have a raised areas in the roads. Conclusion that speed was the issue and no real suggestions could be made on how to slow down traffic using the roads. Possible use of speed cameras that flash speed to oncoming traffic. DH to look into rumble strips/ humps with DCC and report back.

Action Items	Person Responsible	Deadline
Funding application to be made	Clerk	April

### Item 14 – Policies for approval

The clerk presented the Equality & Diversity & Grant Awarding policies and form for the approval of the Parish Council. It was decided to make awards only 4 times a year in April, July, October & January.

Action Items	Person Responsible	Deadline
Clerk to put policies on Website	Clerk	ASAP

### Item 15 – Any other Matters

None

Action Items	Person Responsible	Deadline

Next meeting –9<sup>th</sup> April, 2019 at 7pm at Sherburn Village Community Centre.

