



Minutes of Sherburn Village Parish Council

11th December 2018

Sherburn Village Parish Council		
13/11/2018	19:00	Sherburn Village Community Centre
Attendees	Councillor J Leadbitter (Vice Chairman), Councillor R Pye, Councillor K Smith & Councillor G Smith	

Item 1 – Apologies for Absence	
	Standard Item
Councillors S Mason & Delia Coulthard, A Leary, D Coulthard & D Hall	

Item 2 – Declarations of Interest	
	Standard Item
None	

Item 3 – Public Participation		
	Standard Item	
None		
Action Items	Person Responsible	Deadline

Item 3a – Snow Angels Project – additional item		
	Standard Item	
<p>AG came to the meeting to discuss the possibility of a “Snow Angels” project within the village like that which is active in Chester-Le-Street. He explained that it would involve a group of volunteers from the community who would be able to be called on at short notice when the weather turned bad to do snow clearing of pathways for those less abled within the community. Possibly also doing some emergency shopping or collect medications. To try to get some idea of how many people would like to be involved by the use of leaflets & Facebook. There were queries regarding if the insurance would cover this. Agreed to get more information and to discuss in January.</p>		
Action Items	Person Responsible	Deadline
Contact Zurich re insurance cover. Contact police in CLS re their project for more information. Contact DCC re grit costs. Volunteers – put on Facebook	Clerk	Next meeting

Item 4 – Minutes of Previous Meeting	
	Standard Item
The minutes of the previous parish meeting were all approved by members without amendment.	

Item 5 – Matters Arising	
	Standard Item

Donation to Salvation Army for attending both Remembrance events & Christmas Tree blessing agreed - £150
 Cllr Pye advised that the remaining selections left from the Christmas Blessing were forwarded on to the Foodbank.

Item 6 – Planning Matters		
Standard Item		
DM/18/03675/FPA & DM/18/03627/FPA – no objections		
Action Items	Person Responsible	Deadline
None	None	None

Item 7 – Police & Crime Commissioner & Policing		
Standard Item		
Members reviewed the most recent press releases from the office of the Police and Crime Commissioner and the crime figures for October, 2018. PACT dates for next year have been received & will be put on Website & in Newsletter.		
Action Items	Person Responsible	Deadline
PACT dates on website & in Newsletter	Clerk	asap

Item 8 – Correspondence		
Standard Item		
NS – letter received re memorial seat in cemetery – approved. Email received re memorial seat for KP from relative - discussed		
Action Items	Person Responsible	Deadline
Letter to NS re approval of memorial seat & conditions Email to CE re KP	Parish Clerk	ASAP

Item 9 – Financial Matters		
Standard Item		
The clerk provided her financial report to members which was approved.		
Action Items	Person Responsible	Deadline
None	None	None

Item 10 – Cemetery Working Party		
Cllr Pye gave a report from the working party regarding the work that would need to be considered to be done in the cemetery. These included the pruning of trees; waste soil to be put back into the proper area by the gravedigger; 3 footpaths which need resurfacing and a general tidy up as priority. Bin area; storage area; general tidy up of cemetery, memorial garden wall & possible site for new memorial garden as a lower priority.		
Action Items	Person Responsible	Deadline
Contact gravedigger to clear up soil Quotes for resurfacing of footpaths Quote for waste collection	Clerk	ASAP

Item 11 – Persimmon Homes		
Cllr Hall		
Place on the agenda for January		

Action Items		Deadline
Agenda for January	Clerk	January meeting

Item 12 – Roundabout		
Cllr Leary		
Place on agenda for January		
Action Items	Person Responsible	Deadline
Place on agenda for January	Clerk	January meeting

Item 13 – Tenancy & Lease Agreements		
Clerk passed round draft copies of the new Tenancy agreements for the Allotments and Garages with accompanying policies for the councillors to peruse. Final amendments have been made and will be sent out with invoices in the new year for tenants to sign. A draft lease for the football clubs use of the pitch was also discussed and will be reviewed again at next meeting for approval.		
Action Items	Person Responsible	Deadline
Tenancy agreements to be finalised Football lease to be finalised for approval	Clerk	January meeting

Item 14 – Any other Matters		
Cllr K Smith requested posters for concert to be put on Facebook.		
Action Items	Person Responsible	Deadline
Poster on Facebook	Clerk	ASAP

Next meeting –8th January, 2019 at 7pm at Sherburn Village Community Centre.