



Minutes of Sherburn Village Parish Council

13th November 2018

Sherburn Village Parish Council		
13/11/2018	19:00	Sherburn Village Community Centre
Attendees	Councillor A Leary (Chairman), Councillor S Mason, Councillor J Leadbitter, Councillor R Pye, Councillor D Coulthard, Councillor K Smith, Councillor G Smith & Councillor D Hall	

Item 1 – Apologies for Absence	
	Standard Item
Councillors S Mason & Delia Coulthard	

Item 2 – Declarations of Interest	
	Standard Item
Cllr Hall items 12 & 13	

Item 3 – Public Participation		
	Standard Item	
None		
Action Items	Person Responsible	Deadline

Item 4 – Minutes of Previous Meeting	
	Standard Item
The minutes of the previous parish meeting were all approved by members without amendment.	

Item 5 – Matters Arising	
	Standard Item
<p>The Christmas tree for the village will be delivered and set up this week.</p> <p>Cllr Pye advised that he was still awaiting an answer regarding the funding for the new fire doors.</p> <p>Clerk advised was still working on the new tenancy agreements and hoped to have them available for the next meeting. Laptop cover set up.</p>	

Item 6 – Planning Matters		
	Standard Item	
None		
Action Items	Person Responsible	Deadline
None	None	None

Item 7 – Police & Crime Commissioner & Policing	
	Standard Item
<p>Members reviewed the most recent press releases from the office of the Police and Crime Commissioner and the crime figures for September, 2018. A PACT report had been received from local PCSO.</p>	

Action Items	Person Responsible	Deadline
none		

Item 8 – Correspondence

Standard Item

2 memorials approved. Thanks were received from NS regarding removal of fir tree in cemetery. Letter of thanks to be sent to IH on retirement. Email received regarding some issues in the cemetery from MS. Clerk to advise that will be looked into.

Action Items	Person Responsible	Deadline
Memorials approved Letter of thanks to I.H. Email to MS re cemetery	Parish Clerk	ASAP

Item 9 – Financial Matters

Standard Item

The clerk provided her financial report to members which was approved.

Action Items	Person Responsible	Deadline
None	None	None

Item 10 – Cemetery

Cllr Pye

Discussed the need to improve the cemetery as it was starting to look shabby and to look at what resources and improvements could be made over the next 12 months. It was suggested to set up a working party who would report back to the Parish Council regarding the issues. This was agreed and Cllrs Leary, Leadbitter & Pye will be on the committee.

Action Items	Person Responsible	Deadline

Item 11 – Christmas Tree Lighting

Finalised all details for the event on 1st Dec. Selection boxes – 100 to be purchased; Salvation Army will be attending as will Sherburn School choir; School will be doing some posters to advertise event & Cllr Pye will send out some leaflets to advertise event. Catering will be as previous years and Santa & elves will be there.

Action Items	Person Responsible	Deadline
Selection Boxes Leaflets & Catering	Cllr Coulthard Cllr Pye	

Item 12 – Renewables

Cllr Hall

Cllr Hall advised that the feasibility study had now been done but there were still hurdles to set a CIC. A loan had been applied for and approved and if planning is approved then would need to pay back if not then the loan will be written off. The consultant will be speaking to the landowner to if see can progress. Cllr Hall will keep the Parish Council updated in the future.

Action Items	Person Responsible	Deadline
None		

Item 13 – Durham Area Youth

Cllr Hall

Cllr Hall asked what information would be required from the Parish Council if DAY were to apply for additional funding in 2019. He assured that all funds given would be ringfenced for the children of Sherburn Village. He stated that this was now a well-used resource within the village and that there were a minimum of 25 children attending on average and that they were hoping to bring in more through liaising with Sherburn Primary. Any additional funding would be used to set up new projects i.e. D of E, drug awareness. The amount that would like to apply for is £6,000. It was decided to defer this until February so that the additional information can reviewed.

Action Items	Person Responsible	Deadline

Item 14 – Any other Matters

Clerk advised that she was currently looking for a new contractor for the cemetery waste.

Action Items	Person Responsible	Deadline

Next meeting – 11th December, 2018 at 7pm at Sherburn Village Community Centre.