



Minutes of Sherburn Village Parish Council

9th October 2018

Sherburn Village Parish Council		
11/09/2018	19:00	Sherburn Village Community Centre
Attendees	Councillor A Leary (Chairman), Councillor S Mason, Councillor J Leadbitter, Councillor R Pye, Councillor D Coulthard, Councillor Delia Coulthard, Councillor K Smith, Councillor G Smith & Councillor D Hall	

Item 1 – Apologies for Absence	
	Standard Item
None	

Item 2 – Declarations of Interest	
	Standard Item
None	

Item 3 – Public Participation		
	Standard Item	
A C attended the meeting to enquire about the magazine. He was given the information regarding numbers published, delivery & frequency.		
Action Items	Person Responsible	Deadline

Item 4 – Minutes of Previous Meeting	
	Standard Item
The minutes of the previous parish meeting were all approved by members without amendment.	

Item 5 – Matters Arising	
	Standard Item
<p>The Christmas tree for the village has now been ordered. The Village won the Best Village again and Cllr Leary thanked everyone for their hard work and asked that thank you letters to be sent out to those involved. The information leaflet re the Commemoration Event has arrived and will be distributed in the village. Cllr Pye advised that he had secured provisional funding for the new Community Centre fire doors from the AAP. Cllr David Coulthard asked re the winter bedding for the planters. He was advised that they were pansies & primulas. He will arrange to get them.</p>	

Item 6 – Planning Matters		
	Standard Item	
DM/18/02799/FPA – no objections		
Action Items	Person Responsible	Deadline
None	None	None

Item 7 – Police & Crime Commissioner & Policing	
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Standard Item		
Members reviewed the most recent press releases from the office of the Police and Crime Commissioner and the crime figures for July & August, 2018		
Action Items	Person Responsible	Deadline
none		

Item 8 – Correspondence		
Standard Item		
Received a Thank you card for the donation to the Mayor. 4 memorials approved. CDALC – AGM details of the day. Warranty for laptop- the extended warranty details had been received by the clerk for the laptop, discussed & approved. Letter received regarding a request for the removal of a fir tree within the cemetery – request approved. Licensing application for the Booze Kabin – unable to object on any of the grounds.		
Action Items	Person Responsible	Deadline
Set up warranty for laptop Removal of tree	Parish Clerk	ASAP

Item 9 – Financial Matters		
Standard Item		
The clerk provided her financial report to members which was approved.		
Action Items	Person Responsible	Deadline
None	None	None

Item 10 – Durham City Gymnastics		
Standard Item		
Glen & Vicki attended to give an update regarding the Leisure centre. They advised that the new extension is expected to be completed in the next 2/3 weeks. They are looking to invite the Press to attend the opening. Currently they have 3 gymnastics who have been selected for the Great Britain Team. There are now 195 regular members of the club with 481 general members. These are ahead of the projected figures. There are now 28 paid staff (6 f/t & 22 p/t). Ballet classes have started and more sessions will be added after half term. They are currently looking for funding from Sports England to enable further work to be done on the centre i.e. additional seating & toilets. The fundraising committee are to become a charity. There will be another event later in the year. A taster session for the Youth Offending service received excellent feedback and they have now been asked to do a further 27 sessions. Durham Schools Partnership had a 2 day School Carousel involving 12 schools and following this a further 8 days have been booked for next year. Cllr Leary thanked them for all the hard work they had done.		
Action Items	Person Responsible	Deadline

Item 11 – Cemetery		
Standard Item		
The Clerk presented the Tender document after the amendments have been made for the approval which was passed. It was decided that the closing date for the bids will be 3/12/18. The bids will be reviewed by Cllrs Leary & Leadbitter, Parish Clerk & Ian Hall.		
Action Items	Person Responsible	Deadline
Advertise the position	Parish Clerk	ASAP

Item 12 – Tenancy Agreements		
Standard Item		

The clerk passed out copies of the new draft tenancies for the allotments & garages and also draft lease for the football clubs for discussion by the Parish Council. After discussion it was decided that clerk should further redraft them with amendments and after speaking to DCC & Regional Allotment Association for advice and bring them back to a future meeting.

Action Items	Person Responsible	Deadline
Redraft agreements	Parish Clerk	

Item 13 – WWI Update

Clerk advised that the SAG had been approved by Durham County Council and gave the costings for the signs which were approved.

Action Items	Person Responsible	Deadline
Signs - ordered	Clerk	

Item 14 – Any other Matters

No other matters

Action Items	Person Responsible	Deadline

Next meeting – 13th November, 2018 at 7pm at Sherburn Village Community Centre.