



Minutes of Sherburn Village Parish Council

11th September, 2018

Sherburn Village Parish Council		
12/06/2018	19:00	Sherburn Village Community Centre
Attendees	Councillor A Leary (Chairman), Councillor R Pye, Councillor D Coulthard, Councillor Delia Coulthard, Councillor K Smith, Councillor G Smith Councillor S Mason & Councillor D Hall	

Item 1 – Apologies for Absence	
	Standard Item
Apologies for absence were received from Councillor J Leadbitter	

Item 2 – Declarations of Interest	
	Standard Item
Cllr Pye item 12, Cllr Hall item 10	

Item 3 – Public Participation		
	Standard Item	
A C attended the meeting to introduced himself to the full Parish Council and to asked about the Neighbour /Parish Plan and what was happening. He was advised that despite a public meeting been held in May there was no attendance by the general public and it was decided to look at it again next year. He queried why no subcommittee had been set up & was advised until there was some public response. He is to email a proposal.		
Action Items	Person Responsible	Deadline

Item 4 – Minutes of Previous Meeting	
	Standard Item
The minutes of the previous parish meeting were all approved by members without amendment.	

Item 5 – Matters Arising	
	Standard Item
Facebook – Now up & running Gravedigger – contact to asked for boards to be moved from behind the seats in the churchyard. Pallets – contact masons to advise that they must remove all their waste. WWI leaflet – Printing has now been arranged & has been sent to them.	

Item 6 – Planning Matters		
	Standard Item	
None		
Action Items	Person Responsible	Deadline
None	None	None

Item 7 – Police & Crime Commissioner & Policing	
-------------------------------------------------	--

Standard Item		
Members reviewed the most recent press releases from the office of the Police and Crime Commissioner and the crime figures for June & July, 2018		
Action Items	Person Responsible	Deadline
none		

Item 8 – Correspondence		
Standard Item		
Allotment – Tenant asked for additional time to cultivate plot this year – agreed & deadline set for 31/10/18 for cultivation to be done. Beautiful Durham awards evening – email received to ask who will be attending – Cllr Pye to represent Durham Gymnastics Xmas display – details of those cllrs who wish to attend for clerk to forward to GW. Silhouettes – Confirmation that 3 have been awarded to the Parish & will be delivered prior to next meeting. CAB – Donation for £50 approved.		
Action Items	Person Responsible	Deadline
Beautiful Durham – advise attendees CAB- send donation Letter to tenant	Parish Clerk	ASAP

Item 9 – Financial Matters		
Standard Item		
The clerk provided her financial report to members which was approved. Discussion of Clerk’s request for additional weekly hours to study for SLCC qualification - Approved		
Action Items	Person Responsible	Deadline
None	None	None

Item 10 – Youth Worker Report		
Standard Item		
Youth worker attended meeting to give a report on the new youth group. She advised that numbers had steadily increased and were currently at approx. 40 attending ages ranging from 8 to 15. The group had now secured a room in the leisure centre thanks to Durham Gymnastics and they were looking to decided how to decorate. 3 youngsters met with others from surrounding villages at the Youth Forum. The group had also taken part in orienteering, frisbee golf, football and were now planning for the future.		
Action Items	Person Responsible	Deadline
None		

Item 11 – Roundabout		
Standard Item		
Members of the PC had met with Durham County Council & Police regarding the number of accidents/incidents on the roundabout within the village. The police advised that only 3 accidents had been reported over the last 12 months and as such there was not much that could currently be looked at. Not all accidents have been reported to the Police. Options were discussed to help to improve safety; 1)traffic lights – would cause tailbacks during the day & may cause more issues in village. 2) crossing – not wide enough for one 3) rumble strips – not an option due to the vibration & noise levels which they cause and because of the heavy vehicles coming through from Pittington. Discussed to return back to how it was previously.		
Action Items	Person Responsible	Deadline
None		

Item 12 – Community Centre

Cllr Pye had mentioned in June regarding the need for the fire doors to be replaced & that he was getting quotes for the work in readiness for the budget for 2018/19. The quote was £2,558 inc vat but does not include installation. He advised that funding had now been found for the doors but that additional funding was required for the door furniture, keys & door frame an additional £200.

Action Items	Person Responsible	Deadline
None		

Item 13 – Hanging Baskets

Cllrs D & D Coulthard have agreed to get the new winter bedding for the planters in the village when they return from holiday. Volunteers will be needed to help to plant out.

Action Items	Person Responsible	Deadline
Winter bedding	Cllrs Coulthard	October

Item 14 – Any other Matters

Clerk requested that all councillors please look at the draft tender prior to the next meeting in readiness for discussion.

Action Items	Person Responsible	Deadline

Next meeting – 13th November, 2018 at 7pm at Sherburn Village Community Centre.