



Minutes of Sherburn Village Parish Council

12th June 2018

Sherburn Village Parish Council		
12/06/2018	19:00	Sherburn Village Community Centre
Attendees	Councillor A Leary (Chairman), Councillor J Leadbitter, Councillor R Pye, Councillor D Coulthard, Councillor Delia Coulthard, Councillor K Smith, Councillor G Smith & Councillor D Hall	

Item 1 – Apologies for Absence	
	Standard Item
Apologies for absence were received from Councillor S Mason	

Item 2 – Declarations of Interest	
	Standard Item
None	

Item 3 – Public Participation		
	Standard Item	
None		
Action Items	Person Responsible	Deadline

Item 4 – Minutes of Previous Meeting	
	Standard Item
The minutes of the previous parish meeting were all approved by members without amendment.	

Item 5 – Matters Arising	
	Standard Item
<p>Funday 11/8/18 – an email has been received from Jackdaw Promotions to advise that the event has been cancelled. The Clerk advise that no members of the Parish attended either the Annual Parish Meeting or the Parish Plan events. Cllr Leary was surprised at the low number of accidents at the roundabout that had been reported and has requested that the clerk contact the Highways Department to arrange a meeting. Regarding the Biomass Boiler a meeting had been held with Durham City Gymnastics to discuss any issues which had been resolved.</p>	

Item 6 – Planning Matters		
	Standard Item	
DM/18/01517/FPA – no objections DM/18/01545/HPN – no objections		
Action Items	Person Responsible	Deadline
None	None	None

Item 7 – Police & Crime Commissioner & Policing	
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Standard Item		
Members reviewed the most recent press releases from the office of the Police and Crime Commissioner and the crime figures for April, 2018		
Action Items	Person Responsible	Deadline
none		

Item 8 – Correspondence		
Standard Item		
North East Granite- Memorial approved Auckland Memorials – Memorial approved Ferndale submitted a quote regarding the hedge by the war memorial which was approved		
Action Items	Person Responsible	Deadline
Advise Durham Stonemasonry - approved Advise Auckland Memorials – approved Ferndale services – contact to advise quote approved	Parish Clerk	ASAP

Item 9 – Financial Matters		
Standard Item		
The clerk provided her financial report to members which was approved. Cllr Pye of a possible addition to the budget for 2019/20 regarding the need for fire doors at the Community Centre.		
Action Items	Person Responsible	Deadline
None	None	None

Item 10 – Facebook		
Standard Item		
The Clerk advised that there was a facebook account but she did not have any access to this and it would appear that it may have been changed into a personal account in the past. Cllr Leary advised that she will contact someone who she thinks was involved to find out administration details so that it can be used and will report back to the clerk.		
Action Items	Person Responsible	Deadline
Administration details to be sourced	Cllr Leary	ASAP

Item 11 – Football		
Standard Item		
The clerk has contacted all the clubs which use the pitch and has now arranged a meeting on 21 st June to discuss some issues.		
Action Items	Person Responsible	Deadline
Book room	Clerk	asap

Item 12 – Watering Rota		
Standard Item		
As the Village has entered the Beautiful Durham competition there is a need to set up a rota for watering the hanging baskets & planters. This has now been agreed but any additional help would be welcome. It has been noted that carpark next to community centre & area opposite Prom Shop had a lot of weeds and clerk asked to contact DCC to resolve		
Action Items	Person Responsible	Deadline
Weeds – contact DCC	Clerk	asap

Item 13 – Litter

A request had been sent to DCC to request litter pickers which has been resolved but this is an ongoing issue. No further update from Litteraction which Clerk has diarised to chase on 15/6/18.

Action Items	Person Responsible	Deadline
Litteraction	Clerk	15/6/18

Item 14 – WWI Working Group

Clerk has submitted an application for 3 silhouettes for the Commemoration and hopes to hear prior to the next meeting. Cllr Leary advised that there had been a poor response from local businesses for requests for sponsorship towards the event.

Action Items	Person Responsible	Deadline

Item 15 – Policies

Further to the new Standing Orders having been sent out it was agreed that the references to District Councillors in sections 66 & 67 be removed.

Action Items	Person Responsible	Deadline
Amend sections 66 & 67	Clerk	asap

Any other matters

Cllr Hall would like to invite Rachel, the new Youth worker, to attend the next meeting to advise about the work that she had been doing and what she planned for the future. Cemetery – it would appear that someone has been drinking there and had been leaving the bottles under one of the benches. Cllr Leary will monitor & clerk do some posters to be put up. There are issues with the demolition of a property clerk will contact DCC.

Action Items	Person Responsible	Deadline
Invitation to Youth Worker for next meeting	Cllr Hall	Next meeting
Poster re drinking in cemetery	Clerk	asap

Next meeting – 10th July, 2018 at 7pm at Sherburn Village Community Centre.