



Minutes of Sherburn Village Parish Council

8th May 2018

Sherburn Village Parish Council		
08/05/2018	19:00	Sherburn Village Community Centre
Attendees	Councillor A Leary (Chairman), Councillor J Leadbitter, Councillor R Pye, Councillor S Mason, Councillor K Smith, Councillor G Smith & Councillor D Hall	

Item 1 – Apologies for Absence	
	Standard Item
Apologies for absence were received from Councillor D Coulthard & Councillor Delia Coulthard	

Item 2 – Declarations of Interest	
	Standard Item
Cllrs A Leary, Leadbitter, K Smith & Hall item 8 Cllr K Smith item 13	

Item 3 – Public Participation		
	Standard Item	
<p>Jackdaw Promotions to discuss the possibility of a Fun Day on 11/8/18 on the football pitch. He advised that would open between 11am – 7pm with some live music from 12 noon. The attractions will include inflatables, face painting, slide, disco dome, food stalls/vans and stalls. A fully licensed bar as no alcohol purchased externally will be allowed on to the site; plastic glasses and may be a slush machine for the children. They will be responsible for all health & safety issues and security which will be in place from the Friday and until the area is cleared after. There will be a seating area. Entrance will be free for adults and £5 for child's wrist band & children will need to be in the charge of an adult through out the event. Advertising – social media, posters etc. Cllr Leary will check with Leisure re parking and if they have any competitions that weekend and also the bowling club. A donation will be made.</p>		
Action Items	Person Responsible	Deadline
Confirm parking with Leisure centre & Bowling Club Email Police when date confirmed to advise	Cllr Leary Clerk	ASAP

Item 4 – Minutes of Previous Meeting	
	Standard Item
The minutes of the previous parish meeting were all approved by members without amendment.	

Item 5 – Matters Arising	
	Standard Item
Cllr Hall suggested that look in to setting up a Facebook page to promote interest in the Community Plan. Clerk advised that she had received confirmation of a donation from Cllr Kellett towards WWI commemoration event.	

Item 6 – Planning Matters		
	Standard Item	
DM/18/00950/FPA – no objections		
Action Items	Person Responsible	Deadline
None	None	None

Item 7 – Police & Crime Commissioner & Policing		
	Standard Item	
Members reviewed the most recent press releases from the office of the Police and Crime Commissioner and the crime figures for March, 2018		
Action Items	Person Responsible	Deadline
none		

Item 8 – Correspondence		
	Standard Item	
Request for donation by Sherburn Collieries Banner Group Durham Stonemasonry – requesting approval for Headstone		
Action Items	Person Responsible	Deadline
Advise Durham Stonemasonry - approved Advise Sherburn Collieries Banner Group – donation approved	Parish Clerk	ASAP

Item 9 – Financial Matters		
	Standard Item	
The clerk provided her financial report to members which was approved.		
Action Items	Person Responsible	Deadline
None	None	None

Item 10 – Biomass Boiler		
Clerk advised that the 1 st year payments for the Biomass Boiler had all now been approved and there was a shortfall against the payments out for the loan. After discussion it was decided to contact Durham City Gymnastics to have a review of the Biomass usage over the year.		
Action Items	Person Responsible	Deadline
Contact DCG to arrange meeting	Clerk	ASAP

Item 11 – GDPR Policies		
The clerk has produced the policies and placed before members. She will send out so that all can read in more detail.		
Action Items	Person Responsible	Deadline
Email all policies out	Clerk	Before next meeting

Item 12 – Community/Parish Plan		
	Parish Clerk	
Clerk reminded the members that Open meeting regarding the proposed Community/Parish Plan would be taking place on the 9 th May following the Parish meeting at 7pm.		

Action Items	Person Responsible	Deadline

Item 13 – FOI Request

Following the drop in session in April a request had been received for the accident statistics on the village roundabout. Cllr Hall advised that he would contact the police to get them and forward them on to the clerk to pass on to the resident concerned.

Action Items	Person Responsible	Deadline
Accident Statistics request	Cllr Hall	Next meeting

Item 14 – Cemetery

Clerk has received a quote from Ferndale regarding the additional work in the cemetery which was discussed and agreed.

Action Items	Person Responsible	Deadline
Advise Ferndale quote acceptable & to start work.	Clerk	ASAP

Item 15 – WWI Working group

The Clerk confirmed that she had received confirmation of a donation from Cllr Kellett for £100 towards the event. SAG has been applied for and the Insurance documents had been completed. Cllr Lear advised that the bell peals will be done from the Lambton on the evening.

Action Items	Person Responsible	Deadline

Any other matters

Cllr K Smith had received an email regarding a dropped kerb with a query as to if it had planning permission and also regarding the large pothole opposite School Court at the entrance to Peart Close. Cllr Hall advised would look into this.

Action Items	Person Responsible	Deadline
Dropped kerb & Pothole	Cllr Hall	Next meeting

Next meeting – 12th June, 2018 at 7pm at Sherburn Village Community Centre.