



Minutes of Sherburn Village Parish Council

10th April 2018

Sherburn Village Parish Council		
10/04/2018	19:00	Sherburn Village Community Centre
Attendees	Councillor A Leary (Vice chairman), Councillor R Pye, Councillor D. Coulthard, Councillor D Coulthard, Councillor S Mason & Councillor D Hall	

Item 1 – Apologies for Absence	
	Standard Item
Apologies for absence were received from Councillor J Leadbitter, Councillor K Smith & Councillor G Smith	

Item 2 – Declarations of Interest	
	Standard Item
Cllrs A Leary, Coulthard & Coulthard item 11	

Item 3 – Public Participation		
	Standard Item	
None		
Action Items	Person Responsible	Deadline

Item 4 – Minutes of Previous Meeting	
	Standard Item
The minutes of the previous parish meeting were all approved by members without amendment.	

Item 5 – Matters Arising	
	Standard Item
Clerk to email P Tindall re litter picking equipment and advise of ongoing action. Clerk has contacted the Police regarding the report received of drug items found and they have advised will look into it. Clerk advised the cost of the WWI silhouette (£750) Council decided not to continue.	

Item 6 – Planning Matters		
	Standard Item	
None		
Action Items	Person Responsible	Deadline
None	None	None

Item 7 – Police & Crime Commissioner & Policing	
	Standard Item
Members reviewed the most recent press releases from the office of the Police and Crime Commissioner and the crime figures for February, 2018	

Action Items	Person Responsible	Deadline
none		

Item 8 – Correspondence		
	Standard Item	
Thank you letter for donation from Attlee Square Luncheon club. Scott Memorials – requesting approval for wall plaque.		
Action Items	Person Responsible	Deadline
Advise Scott - approved	Parish Clerk	ASAP

Item 9 – Financial Matters		
	Standard Item	
The clerk provided her financial report to members which was approved.		
Action Items	Person Responsible	Deadline
None	None	None

Item 10 – Neighbourhood/Community/Parish Plan		
	Yvonne Probert – Durham Community Action	
Following the presentation by Y. Probert at the last meeting it was decided to go ahead with a Community Plan and to have a meeting on 9 th May at the Community Centre to invite the public to attend. It was decided to see if Yvonne could attend to answer any questions from the public and to possibly have a display of information. Also to invite local groups to attend and to help to set up a steering group. Poster is to be put on the noticeboard.		
Action Items	Person Responsible	Deadline
Email Yvonne Probert to ask if will attend Email local groups Poster for noticeboard re event	Clerk	ASAP

Item 11 – Verge Hardening Park House Gardens phase II		
Email from resident regarding work on Park House Gardens enquiring if it will include their property.		
Action Items	Person Responsible	Deadline
Email Resident re Park House Gardens	Clerk	Before next meeting

Item 12 – Beautiful Durham Competition		
	Parish Clerk	
Clerk advised that the application had been received for the 2018 and the Parish Council again decided to enter the village		
Action Items	Person Responsible	Deadline
Complete Entry form for competition	Parish Clerk	ASAP

Item 13 – Cemetery		
There are a number of wreaths and dead flowers left by the bin and not collected when the bin was emptied. Clerk advised that she had picked them up and placed in bin and will keep an eye on the situation. It was suggested to contact		

Durham County Council to see if they could pick up. Issues with the weeding by the hedge. It was decided to get some quotes for the cost of doing the weeding over the summer period.

Action Items	Person Responsible	Deadline
Contact Skill Mill, Gardener & Probation Service for quotes	Clerk	Next meeting

Item 14 – WWI Working Party

An update was given regarding the WWI Commemoration. The bunting has been purchased and planning permission for it to be put up on the lights. Michael Richardson is to do a slide show. The Community Centre is booked. A recording of the church bells ringing will be played. Metal poppies have been ordered & received. Clerk awaiting confirmation from SAG & Zurich.

Action Items	Person Responsible	Deadline

Item 15 – Newsletter

Parish Clerk

Following the last newsletter it was decided after discussion to increase the charges for advertising. The charges will be £15 per half page & £30 for a full page. Also to add an additional page. Details of all councillors will be added to newsletter and articles limited to 500 words.

Action Items	Person Responsible	Deadline

Any other matters

Youth project is expected started 18th April.
 Cllr Pye advised that he had received information from Lifesavers regarding some free courses for CPR etc.

Action Items	Person Responsible	Deadline

Next meeting – 8th May, 2018 at 7pm at Sherburn Village Community Centre.