



Minutes of Sherburn Village Parish Council

13th February 2018

Sherburn Village Parish Council		
13/2/18	19:00	Sherburn Village Community Centre
Attendees	Councillor A Leary (Vice Chairman), Councillor K Smith, Councillor R Pye, Councillor G Smith, Cllr D Coulthard, Cllr Coulthard & Cllr Sue Mason	

Item 1 – Apologies for Absence	
	Standard Item
Apologies for absence were received from Councillor J Leadbitter & Councillor Hall	

Item 2 – Declarations of Interest	
	Standard Item
Item 12 - Cllrs Leary, D Coulthard, D Coulthard & Mason Item 8 – Cllr Pye	

Item 3 – Public Participation		
	Standard Item	
No members of the public were in attendance		
Action Items	Person Responsible	Deadline
None		

Item 4 – Minutes of Previous Meeting	
	Standard Item
The minutes of the previous parish meeting were all approved by members without amendment.	

Item 5 – Matters Arising	
	Standard Item
The clerk advised that the gravedigger had been contacted and the issues discussed. Clerk had requested that graves have a mound following burial and that soil should be pushed to the rear of the mound.	

Item 6 – Planning Matters		
	Standard Item	
3 Chapel Court - Variation to condition 2 received – no objections		
Action Items	Person Responsible	Deadline

None	None	None
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Item 7 – Police & Crime Commissioner & Policing		
Standard Item		
There were 15 incidents reported on the Police UK Website and details were passed to Councillors. Clerk gave date of the next meeting – 6 th March, 2018.		
Action Items	Person Responsible	Deadline
none		

Item 8 – Correspondence		
Standard Item - Cllr Pye left the meeting for duration		
Email Had been received from Steve Waldron re planting of tree to commemorate end of WWI. Clerk to contact to advise that this had been discussed and was proposed to be done via the WWI working Committee. A request for funding was received from Sherburn Village Community Centre towards the cost of refurbishment of the Ladies' Toilets and re-covering of chairs. It was agreed to contribute £250.		
Action Items	Person Responsible	Deadline
S Waldron – Clerk to contact to advise Clerk to forward cheque re donation	Clerk	ASAP

Item 9 – Financial Matters		
Standard Item		
The clerk provided her financial report to members which was approved. Clerk advised that documentation has been forwarded to the bank and now awaiting confirmation that this has been actioned.		
Action Items	Person Responsible	Deadline
None		

Item 10 – Neighbourhood Plan		
Standard Item		
It was decided to hold this item until the March Meeting as Yvonne Probert is able to attend them.		
Action Items	Person Responsible	Deadline
Place on Agenda for March	Parish Clerk	Next meeting

Item 11 – Rents		
Standard Item		
There was a discussion regarding the possibility of raising of the allotment rents due to increased water charges which have raised dramatically over the past year. The clerk that they had been in contact with NWL to ensure that the allotments were correctly classified. The councillors asked that be contacted again. It was agreed after discussion that the allotment rents would rise to £35 per calendar year and that the garage rents would be rise to £40 & £55 depending on size.		
Action Items	Person Responsible	Deadline
Contact Northumbrian Water to ensure correct area is being charged for and that no ground charges included	Parish Clerk	Report back at next meeting.

Item 12 – Verge Hardening – Park House Gardens		
Standard Item		

It was agreed to place this item on the March agenda as Cllrs Leadbitter & Hall not in attendance

Action Items	Person Responsible	Deadline
Place on March agenda	Clerk	Next meeting

Item 13 – Big Spring Clean

It was decided that as the village did their own litter picks on a regular basis then they would not be doing this event.

Action Items	Person Responsible	Deadline
None		

Item 14 – Street Lighting - Re proposal to remove street lights

Parish Clerk

After looking at the Proposal from DCC regarding the removal of street lights on the B1283 (8 units) and discussion regarding the implications both to the general public and financially it was agreed that no objection would be made.

Action Items	Person Responsible	Action Items
Advised DCC of decision	Clerk	Advised DCC of decision

Item 15 – Equipment

Salt Bins – the clerk that the cost of two new salt bins would be £84 each with £55 for delivery. Cllr Leary advised that the proposed site of one of these in Meadow View may come under the jurisdiction of the Housing area in that area and she would find out who it was so that the clerk could contact them.

Litter picking equipment – the clerk advised that there were several different prices for the pickers & hoops and depending on the number there may be a discount. Clerk is to get quotes for next meeting.

Water Pump – Clerk advised that was still looking for a suitable item and quote.

Action Items	Person Responsible	Deadline
Salt bins – contact Housing group, Cllr Leary to provide details Quotes for litter picking equipment Quotes for water pump	Clerk	Next meeting

Item 16 – Parish Meeting

Clerk

The Clerk advised that the date for the Parish Meeting needed to be set. Following discussion, it was decided on the 10th April provisionally. Clerk will confirm prior to next meeting.

Action Items	Person Responsible	Deadline
Confirm Date	Clerk	Prior to next meeting

Item 17 – WWI Working Party Report

Cllr Leary advised that Paul Willey has ordered 16 poppies at a reduced cost and it was agreed to reimburse him upon receiving of a receipt for them. Peter Kell will be getting the calor gas for the beacon which the clerk confirmed had been ordered and was due for delivery from the middle of September. 5 poppy wreathes would need to be ordered for the service. To help with the costs incurred it was suggested to contact local businesses to see if they wish to sponsor parts of the event. It was requested that the clerk contact them. The community centre would need to be booked for

the exhibition for which there would need to be some volunteers to help. Clerk to contact ministers to come to the blessing of the beacon and also for the Remembrance service. Contact the Police re possible traffic issues for both the morning service and the beacon lighting in the evening.

Action Items	Person Responsible	Deadline
Poppy Wreaths – diarised to order Sponsorship letter Confirmed Community Centre booked Contact ministers re services Contact Police re traffic issues	Clerk	Next meeting

Item 18 – Any other matters

Clerk advised that Drop-in sessions would starting in April on the 2nd Saturday of each month. Issues regarding the state of the changing rooms and security following football matches. Clerk to contact to advise that this must stop.

Action Items	Person Responsible	Deadline
Contact football teams	Clerk	Next meeting

Next Meeting – Tuesday 13th March, 2018 at 7pm