



Minutes of Sherburn Village Parish Council

12th December 2017

Sherburn Village Parish Council		
12/12/2017	19:00	Sherburn Village Community Centre
Attendees	Councillor J Leadbitter(Chairman), Councillor A Leary, Councillor K Smith, Councillor R Pye & Councillor G Smith	

Item 1 – Apologies for Absence	
	Standard Item
Apologies for absence were received from Councillor Delia Coulthard, Councillor David Coulthard & Cllr D Hall	

Item 2 – Declarations of Interest	
	Standard Item
Cllr G Smith – Youth Band	

Item 3 – Public Participation		
	Standard Item	
Peter Kell attended to discuss what plans there were for the 100 anniversary of the ending of WW1. He was advised that the Parish Council were considering a possible Beacon for lighting on the 11/11/18. Also after the Remembrance Service which was going to be longer that young children be asked to place poppies on the memorial with some form of exhibition containing photographs and other items of interest in the Community Centre. Possibly asking for information from the local people. He was advised that this item was to be discussed in more details in January and a sub committee would be formed to take forward the project. Information regarding the insurance & risk assessment to be investigated prior to the next meeting.		
Action Items	Person Responsible	Deadline
Email Peter with details of Beacon Insurance for the event Risk Assessment information from DCC	Parish Clerk	9/1/18

Item 4 – Minutes of Previous Meeting	
	Standard Item
The minutes of the previous parish meeting were all approved by members without amendment.	

Item 5 – Matters Arising	
	Standard Item
Compliments had been received regarding the Xmas tree & new lights from several parishioners. Details from Sgt K Hall had been received regarding speed watch campaign. The Youth Band had played very well and a donation would again be made for £100.	

Item 6 – Planning Matters		
	Standard Item	
Planning Application for 12 Lady Durham Close – No objections		
Action Items	Person Responsible	Deadline
None	None	None

Item 7 – Police & Crime Commissioner & Policing		
	Standard Item	
Members reviewed the most recent press releases from the office of the Police and Crime Commissioner. No information regarding crime figures. Dates for next PACT meeting received 9/1/18 & 6/3/18		
Action Items	Person Responsible	Deadline
PACT Meeting dates for noticeboards	Parish Clerk	ASAP

Item 8 – Correspondence		
	Standard Item	
Information had been received concerning Bird Flu. Posters to be put up in the village. Memorials – All approved – Anderson, Crilley & Harper Request for donation from The Learning Library after discussion it was declined.		
Action Items	Person Responsible	Deadline
Posters re Bird Flu Approved Memorials – notification to stonemasons Letter to Learning Library	Parish Clerk	ASAP

Item 9 – Financial Matters		
	Standard Item	
The clerk provided her financial report to members which was approved.		
Action Items	Person Responsible	Deadline
None	None	None

Item 10 – Website		
The Clerk provided information and board showing how the new website would be done and a timeline to ensure that it is set up for the next meeting. Discussions on what would be included and was approved.		
Action Items	Person Responsible	Deadline
Set up website	Parish Clerk	ASAP

Item 11 – Co-opting new Councillor		
	Cllr Leary	
Following the resignation of Cllr Chipp in September there is a vacancy on the Parish Council. After discussion it was decided to contact Electoral Services to advise.		
Action Items	Person Responsible	Deadline

Email Electoral Services	Parish Clerk	ASAP
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Item 12 – Boundary Changes		
Councillor Leadbitter		
A letter expressing the concerns of the Parish Councillors has been sent to the Boundary Commission regarding the proposed changes prior to the meeting with the consent of the majority of councillors but was placed on the agenda for formal confirmation.		
Action Items	Person Responsible	Deadline
None	None	None

Item 13 – Village Show		
Councillor Leary		
Following the discussion at the last meeting and contacting of several people within the village it was decided not to go forward with this event as there was a lack of interest and support for it.		
Action Items	Person Responsible	Deadline
None	None	None

Item 14 – Any other Matters		
Pitman’s Parliament – Cllr Hall had emailed enquiring about the possibility of purchasing one of the seat plaques it was agreed to look in to this in more detail and discuss at the next meeting.		
Cemetery – The spoil in the cemetery is not being correctly placed on the spoil heap and is encroaching out. Clerk was requested to contact Steve Cairns, gravedigger, to ask him to resolve.		
Action Items	Person Responsible	Deadline
Pitman’s Parliament Contact Gravedigger	Cllr Leadbitter Parish Clerk	Next meeting ASAP

Date of next meeting 9th January, 2018 at 19.00 at Sherburn Community Centre

Item 15 – Village Show

Cllr Leary

Cllr Leary put forward the suggestion that the village have a village show in September 2018 to help to promote the community spirit within the village. It was discussed and decided that she would look into what would be required to action this and that a separate sub-committee be set up to look into this.

Action Items	Person Responsible	Deadline
Information re Village Show	Cllr Leary	December Meeting

Any other matters

Posters for Christmas Tree lighting required – Clerk to do

Action Items	Person Responsible	Deadline
Christmas tree lighting posters	Parish Clerk	ASAP