



Minutes of Sherburn Village Parish Council

14th November 2017

Sherburn Village Parish Council		
14/11/2017	19:00	Sherburn Village Community Centre
Attendees	Councillor J Leadbitter(Chairman), Councillor A Leary, Councillor K Smith, Councillor R Pye & Councillor D Hall	

Item 1 – Apologies for Absence	
	Standard Item
Apologies for absence were received from Councillor G Smith, Councillor Delia Coulthard & Councillor David Coulthard.	

Item 2 – Declarations of Interest	
	Standard Item
Councillor D Hall advised of an interest in item 12 re Youth Worker	

Item 3 – Public Participation		
	Standard Item	
No members of the public were in attendance at the meeting.		
Action Items	Person Responsible	Deadline
None	None	None

Item 4 – Minutes of Previous Meeting	
	Standard Item
The minutes of the previous parish meeting were all approved by members without amendment.	

Item 5 – Matters Arising	
	Standard Item
<p>Xmas tree lighting – The clerk has been contacted by DCC to advise that whilst the lights are not dangerous they are in very poor condition and may not last this season and would need replacing for next year. It was agreed to replace them this year.</p> <p>Signage – both signs had been removed whilst decision is made on how to proceed.</p>	

Item 6 – Planning Matters		
	Standard Item	
No planning applications have been received.		
Action Items	Person Responsible	Deadline

None	None	None
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Item 7 – Police & Crime Commissioner & Policing		
Standard Item		
Members reviewed the most recent press releases from the office of the Police and Crime Commissioner. Report given of the 22 offences recorded in the village for September, 2017. Awaiting the dates for the next PACT meetings		
Action Items	Person Responsible	Deadline
PACT Meeting dates for noticeboards	Parish Clerk	Next meeting

Item 8 – Correspondence		
Standard Item		
An email had been received concerning the state of the Gray Avenue garages. It was decided to meet with the tenant to discuss the issues and report back at the next meeting.		
An email had been received concerning the speeding on Park House Gardens – the clerk advised that she had contacted DCC regarding possible installation of traffic calming measures and had had advised resident to this effect. It was discussed about the possibility of doing a speed survey.		
Light removal – correspondence received which will be sent out again to all councillors for them to look at.		
Memorial – approved for Billy-Joe Smart.		
Data Protection Regulations – feedback from the training session and the need to move forward in the New Year to ensure compliance.		
RCEF Stage II – applying for further funding; a loan for the planning application stage (written off if application does not go ahead) is the next part of the process. There is not commitment as yet until a full presentation to the Parish Council. Awaiting documentation from Cllr Hall re permissions required.		
Action Items	Person Responsible	Deadline
Clerk to email tenant to arrange meeting with Cllr Hall & report back. Documentation from Cllr Hall re RCEF	Parish Clerk Cllr Hall	None None

Item 9 – Financial Matters		
Standard Item		
The clerk provided her financial report to members which was approved. Clerk advised the need to update the signatories on the bank account.		
Action Items	Person Responsible	Deadline
Update bank signatories	Parish Clerk	None

Item 10 – Neighbourhood Plan		
Standard Item		
It was decided that the Parish Council would need to move forward with this and the item to be placed on the agenda for January, 2018		
Action Items	Person Responsible	Deadline
Re-agenda for January	Parish Clerk	January meeting

Item 11 – Website		
Standard Item		

Members agreed to place on the agenda for December for more information re how site would look.

Action Items	Person Responsible	Deadline
Re-agenda for December	Parish Clerk	December meeting

Item 12 – Youth Worker

Councillor Hall

Cllr Hall advised of the contribution which was requested towards the cost of a Youth Worker and some of the issues that they would be looking to address with in the village. He advised where they would be based and that time they would be spending within the village. He also advised of when they are due to be in post – Spring 2018. It was agreed to contribute £6,000 and to review after 12 months.

Action Items	Person Responsible	Deadline
Arrange for transfer of funds	Parish Clerk	None

Item 13 – Benches

The clerk of the cost for refurbishment of the benches and details of how they will be done over the next few months.

Action Items	Person Responsible	Deadline
None	None	None

Item 14 – Winter Planting

Parish Clerk

It was decided to continue with the planting of the flower boxes in the village during the winter months. Cllr Leadbitter advised of the costs of doing this which were agreed.

Action Items	Person Responsible	Deadline
None	None	None

Item 15 – Village Show

Cllr Leary

Cllr Leary put forward the suggestion that the village have a village show in September 2018 to help to promote the community spirit within the village. It was discussed and decided that she would look into what would be required to action this and that a separate sub-committee be set up to look into this.

Action Items	Person Responsible	Deadline
Information re Village Show	Cllr Leary	December Meeting

Any other matters

Posters for Christmas Tree lighting required – Clerk to do

Action Items	Person Responsible	Deadline
Christmas tree lighting posters	Parish Clerk	ASAP

